

# Upload files and folders to Google Drive

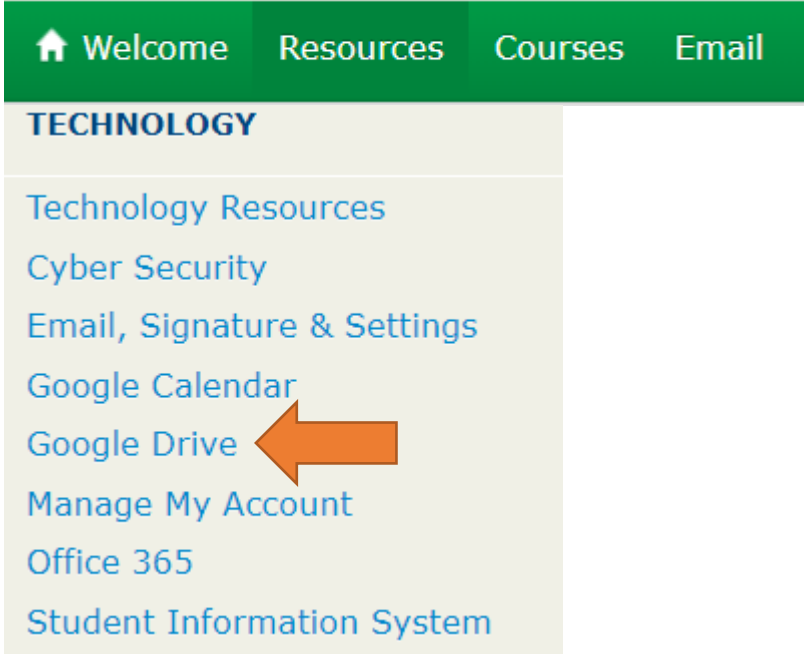
You can upload, view, share, and edit files with Google Drive. When you upload a file to Google Drive, it will take up space in your Drive, even if you upload to a folder owned by someone else.

## Types of files

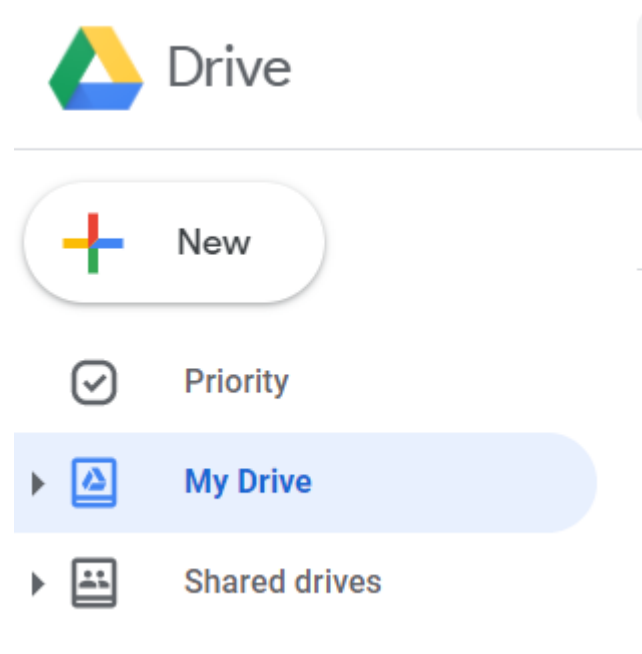
- Documents
- Images
- Audio
- Video

Go to [my.dtcc.edu](http://my.dtcc.edu) and login with you Delaware Tech Credentials

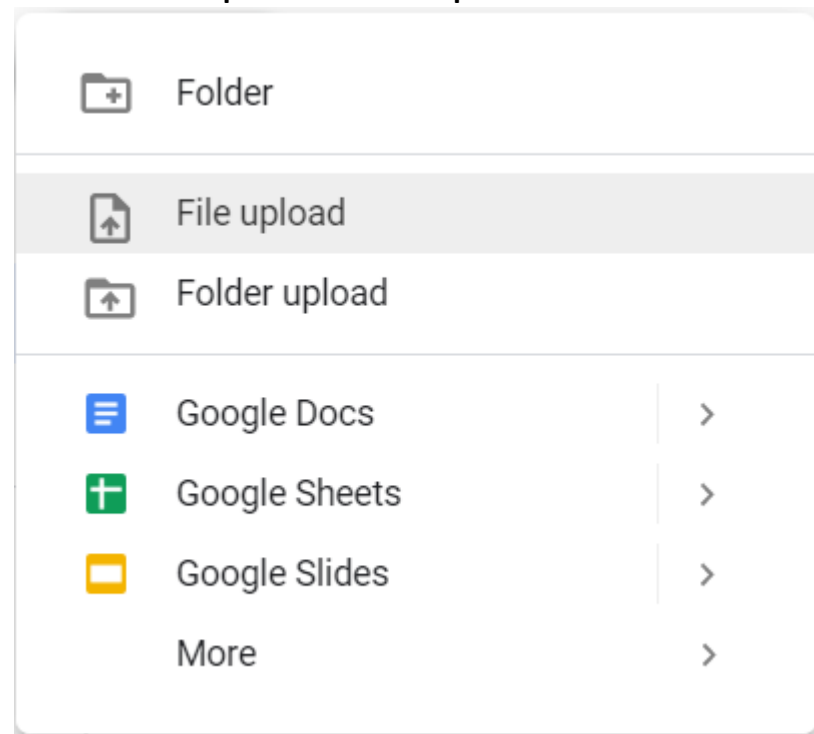
Navigate to the **Resources Tab** and select **Google Drive** under **Technology**



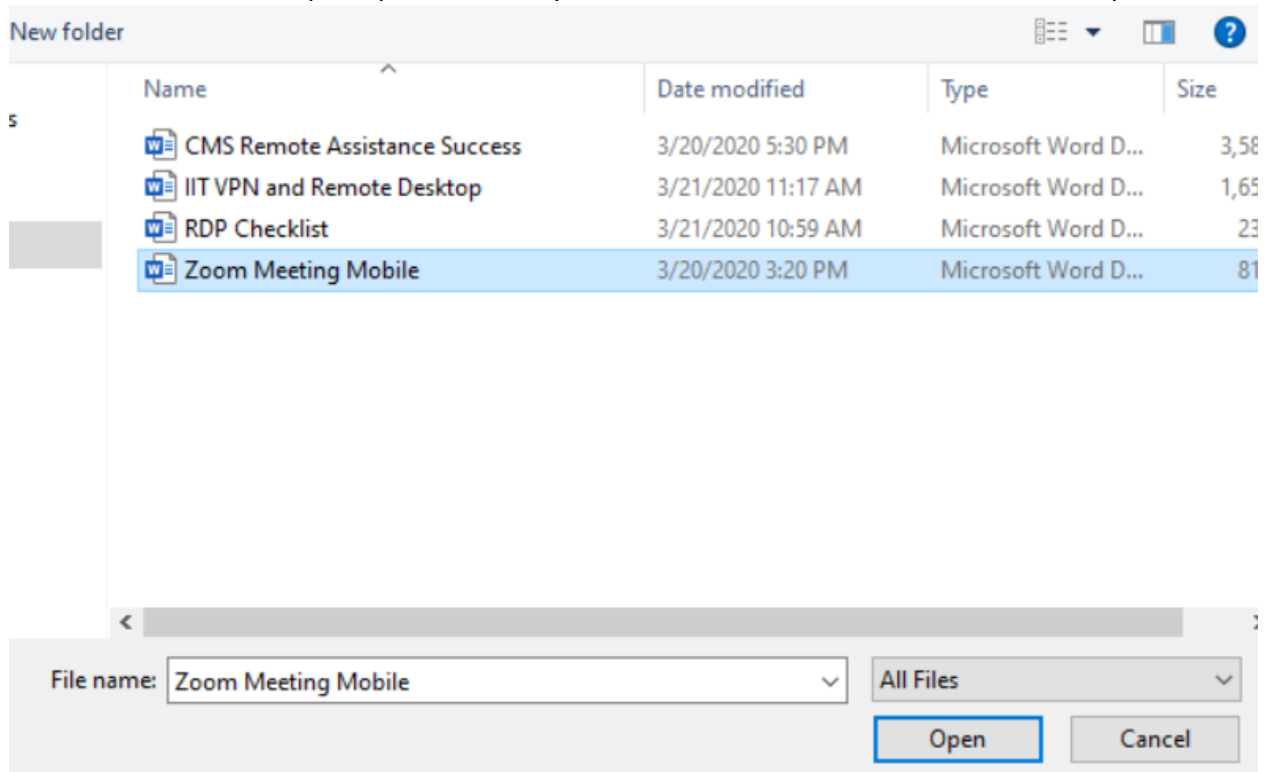
Once Google Drive opens, to upload a file or folder, select **New**



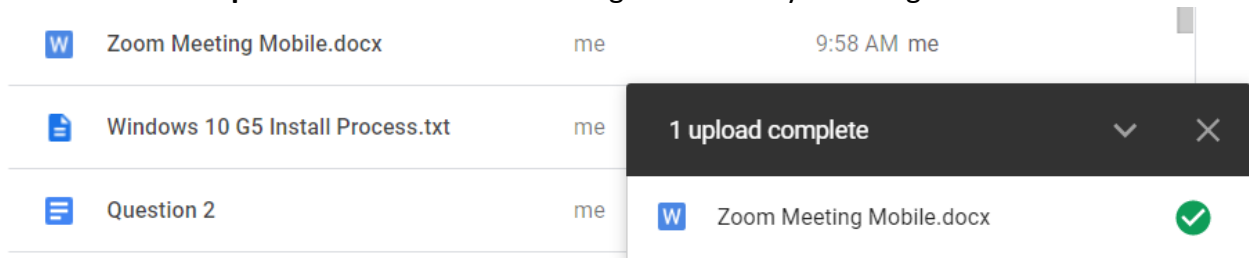
Select the **File Upload** or **Folder Upload**



You will then receive a prompt to Browse your files and folders. Select the items to Upload



You will see the **Upload Status** in the bottom right corner of your GoogleDrive window.



When completed, you will be able to access these files on any device with access to Google Drive.